



Bethel Township Parks and Recreation Board
Regular Meeting Minutes
Wednesday, January 14th, 2026, at 7PM

1. Call To Order
 - a. Pledge of Allegiance
 - b. Assign Minute Taking Duties
 - c. Attendance: Julie Eble, Vince Parme, Mary Haskins, Ray Stiles, Brian Quinney, Dawn Saunders
 - i. Guests: Amber Seamen (BT Administrative Assistant)
 - ii. Supervisor(s) in attendance: Stephanie DerOhanessian
 - iii. Ambassador(s) in attendance: None

2. Approval of Minutes:
 - a. Regular Meeting on November 12th, 2025
 - b. Discussion/Review
 - i. Motion by: Julie Eble
 - ii. Seconded by: Vince Parme
 - iii. Vote: Unanimous

3. Financial Report
 - a. The funds in the Parks and Rec Miscellaneous line can be used in part to support the Semiquincentennial event, if needed.

4. Supervisor's Report
 - a. During the 1/13 BOS meeting, some residents expressed concern regarding the allocation of Township funds toward Parks and Recreation events.

5. Old Business
 - a. Officer Vacancies (Chair, Vice Chair, Secretary)
 - i. Board vacancies: 3 (Fely, Tiffany, Melissa)
 1. Job description for chair: Runs the meeting, submits agenda/minutes to the Township, takes votes, submits invoices, submits COIs/Hold Harmless contracts, organizes/tracks all parts of events, tracks sponsorships, ensures that all board members have their clearances.
 - ii. Additional Administrative Assistant: P&R Director/ Events Coordinator
 1. Following the hiring of a director or coordinator, it is the current plan to disband P&R as an official board. The group would become a purely volunteer committee under the direction of the staff coordinator.
 - b. Jack King Park boardwalk replacement
 - i. No wetland permit from DEP yet; The Township Engineer asked for the approval of wetlands/submitted a waiver. The waiver has not been approved yet. (1 more piece)



6. New Business

- a. Release funds for Egg Hunt Event \$2,000: (Saturday, April 4th, 2026)
 - i. Motion by: Mary Haskins
 - ii. Seconded by: Vince Parme
 - iii. Vote: Unanimous
 - iv. Time: 7:13pm
- b. General Discussion of 2026 Events
 - i. Egg Hunt: Saturday, April 4th
 - The event will be held at Clayton Park, led by Ray Stiles.
 - Valley Point will donate Easter eggs for the event; Brian Quinney is the point person for coordinating this donation.
 - It was suggested that Wawa be asked for donations, and the possibility of setting up a table was discussed.
 - ii. Movie Night: Friday, May 29th
 - Event leadership will include Stephanie DerOhannessian, Amber Seamen, and Julie Eble.
 - Board members proposed that the event date be changed from Friday, June 5th, because it is the same night as Concord Township's Movie Night. The new date is Friday, May 29th.
 - For advertisement purposes, it was proposed that high school students distribute letters, notices be posted on the Township bulletin board, and a flyer be created for distribution in schools to be sent home with families.
 - iii. Fireworks: Friday, July 3rd
 - This year's fireworks will be led by Ray Stiles, with the assistance of Julie Eble.
 - Options for a more affordable DJ were discussed with consideration given to starting the search now
 - iv. Corn Boil: Sunday, August 23rd
 - It was noted that Vince Parme and Mary Haskins will oversee the Corn Boil.
 - Discussion included that last year's corn boil was successful, and a proposal was made to request donations from Linvilla.
 - v. Semiquincentennial Event: Saturday, October 3, 2026/Saturday, October 10, 2026
 - Event leadership: Ray Stiles; Concord location TBD.
 - Discussion included the need for significant advertising for the 250th event, with proposals to distribute flyers and share them with local businesses and schools.
 - vi. Santa Event: Saturday, December 5th
 - Event leadership: Dawn Saunders and Brian Quinney.
 - Discussion included that last year's event was successful. Due to surplus, 10 pizzas were provided to the community at no charge, and all snacks and beverages were distributed successfully.
 - vii. New Events that were proposed: Yoga in the Park, Senior Social Walks, First Responder Day
 - Discussion focused primarily on insurance-related questions and concerns.



- c. Reorganization Meeting on Monday, January 5th, 2026
 - i. Supervisor Liaison for 2026 is Stephanie DerOhannessian
 - ii. BOS reappointed Dawn Saunders (exp Jan 2025, 4-year term) and Melissa Pembroke (exp Jan 2026, 5-year term)
 - iii. Melissa Pembroke submitted her resignation just prior to this meeting.

Parks & Recreation (5 year)	exp	
Tiffany Rambo (Chuck Dennie)	2025	resigned
Dawn Saunders (Jason Fletcher)	2025	
Melissa Pembroke	2026	resigned
Fely MacMain (Kristina Lamia)	2027	resigned
Julie Eble	2027	
Vince Parme	2027	
Brian Quinney	2028	
Ray Stiles	2029	
Mary Haskins	2029	

- 7. Park Development
- 8. Bird Town Bee City
- 9. Bethel Township Events
 - a. Review Santa Event (Saturday, Dec 6th): see above
- 10. Next Meeting
 - a. Wednesday, February 11th, 2026, at 7pm
- 11. Adjournment
 - a. Motion by: Vince Parme
 - b. Seconded by: Mary Haskins
 - c. Vote: Unanimous
 - d. Time: 8:13pm